



VENDOR APPLICATION



Company Name: _____

Contact Name: _____

Address: _____

City: _____ ST: _____ Zip _____

Cell: _____ Email: _____

Website: _____

Description of items being sold: _____

SINGLE BOOTH	10 X 10	\$ 1,500*
DOUBLE BOOTH	20 X 10	\$ 3,000*
POWER (Optional)	\$ 50	
Credit Card Processing Fee	10 x 10	\$ 45
	20 x 10	\$ 90

***Early Bird Special – Pay in full by March 16 and save \$500 on a 10x10 booth and \$1000 on a 20x10 booth.**

Requested Booth Size: 10x10 20x10 Power

Name on Credit Card/Check: _____

Credit Card # _____

Expiration Date: _____ CVV Code: _____ Billing Zip: _____

Check #: _____ (Checks must be mailed to 1100 Eldridge Pkwy, Houston, TX 77077 (HGF is not responsible for lost or late checks. See #5)

Hours of Operation:

- Thursday, May 14 4:00pm - 9:00pm
- Friday, May 15 11:00am - 10:00pm
- Saturday, May 16 11:00am - 10:00pm
- Sunday, May 17 12:00pm - 5:00pm

Houston Greek Fest is held on the St. Basil the Great Greek Orthodox Church grounds located at 1100 Eldridge Parkway, Houston, TX 77077

Questions? Contact us at info@houstongreekfest.com or call 713-588-0411.

Houston Greek Fest Vendor Agreement

1. **ALL vendor booths will be located inside the Kostas Hall.**
2. **No pop-up tents or large standing banners without prior approval.**
3. Acceptance is at the sole discretion of the Houston Greek Fest (HGF)
4. Rain or Shine. There is no weather guarantee and thus there will be no refunds.
5. Booth must be **paid in full** before booth is considered confirmed.
6. Neither HGF, St. Basil the Great Greek Orthodox Church, nor the Church members shall be liable for any loss, theft, damage, and/or injury to participants, vendors, volunteers, sponsors, or their respective property
7. HGF prohibits solicitation by non-vendors on the festival and Church grounds.
8. HGF reserves the right to ask for items to be removed from the booth.
9. Please be respectful of the booth space and stay in your area.
10. This agreement is non-transferrable to any other person or vendor.
11. Only the vendor listed on this agreement will be allowed to occupy the indicated space.
12. The vendor is responsible for providing any and all items necessary to accept payment and to do business with the general public.
13. Rude, crude, or disrespectful behavior not be tolerated.

Vendors Receive:

- **Two 6-foot tables, Two chairs**
- Social media marketing benefits and directional signage
- Two Admission Tickets & One Parking Pass (Grass Field Parking Lot Only) per day
- Security will be onsite around the clock Wednesday through Sunday
- It is your responsibility to secure and protect your items to the best of your ability and to take your cash bag with you each night.

Set-Up: Wednesday, May 13 from 11:00am to 4:00pm

- **Before** unloading any items, you must check in with our HGF Operation Chairman to receive your location and admissions tickets.
- Please do not move booth numbers or change booth locations.
- There is limited vehicle access to the area and there is no vehicle access inside the gate after Wednesday at 2:00pm.

Breakdown: Sunday, May 17 AFTER 5:00pm and the event closes

- All vendor equipment and inventory must be removed by 7:00pm, Sunday, May 20.
- There will be no vehicle access inside the gate to the festival during this time.

I/WE HAVE RECEIVED, READ, UNDERSTAND, ACCEPT, AND AGREE TO BE BOUND BY THE HOUSTON GREEK FEST VENDOR AGREEMENT.

APPLICANT SIGNATURE: _____

DATE: _____